



STAFF REPORT

DATE: January 4, 2021

FILE: 0360-20

TO: Chair and Directors,
Strathcona Gardens Commission

FROM: Dave Leitch
Chief Administrative Officer

RE: 2021 SCHEDULE OF MEETINGS

PURPOSE/PROBLEM

To approve a schedule of meetings for 2021 for the Strathcona Gardens Commission.

EXECUTIVE SUMMARY

The procedure bylaw applicable to the Strathcona Gardens Commission requires that the Commission adopt a schedule of meetings for the upcoming year at each inaugural meeting. With this in mind the attached schedule is presented at this time for the Commission's consideration.

The dates shown in the schedule are intended to align with regular meetings of the Regional Board which is consistent with previous practice. With the exception of the summer months, the schedule generally allows Commission recommendations to be advanced to the Board within a two-week period.

Should circumstances warrant the Commission does retain the authority to adjust its meeting schedule throughout the year to minimize conflicts with other events.

RECOMMENDATIONS

1. THAT the report from the Chief Administrative Officer be received.
2. THAT the proposed 2021 meeting calendar for the Strathcona Gardens Commission be approved.

Respectfully:

A handwritten signature in blue ink, appearing to read "Dave Leitch", is written over a horizontal line. Below the line, the name and title are printed.

Dave Leitch
Chief Administrative Officer

Prepared by: T. Yates, Corporate Services Manager

Attachment: proposed 2021 meeting calendar



2021 MEETING CALENDAR

JANUARY			
Wednesday	January 13	9:30 AM	Electoral Areas Services Committee (inaugural)
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission (inaugural)
Wednesday	January 27	9:30 AM	First Nations Relations Committee (inaugural)
		10:30 AM	Municipal Services Committee (inaugural)
		12:30 PM	Regional Board
FEBRUARY			
Wednesday	February 10	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
Wednesday	February 24	9:30 AM	First Nations Relations Committee
		10:30 AM	Municipal Services Committee
		12:30 PM	Regional Board
MARCH			
Wednesday	March 10	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
Wednesday	March 24	9:30 AM	First Nations Relations Committee
		10:30 AM	Municipal Services Committee
		12:30 PM	Regional Board
APRIL			
Wednesday	April 14	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
Wednesday	April 28	9:30 AM	First Nations Relations Committee
		10:30 AM	Municipal Services Committee
		12:30 PM	Regional Board
MAY			
Wednesday	May 12	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
Wednesday	May 26	9:30 AM	First Nations Relations Committee
		10:30 AM	Municipal Services Committee
		12:30 PM	Regional Board
JUNE			
Wednesday	June 16	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
Wednesday	June 30	9:30 AM	First Nations Relations Committee
		10:30 AM	Municipal Services Committee
		12:30 PM	Regional Board

JULY			
Wednesday	July 14	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
AUGUST			
Wednesday	August 11	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
SEPTEMBER			
Wednesday	September 8	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
OCTOBER			
Wednesday	October 6	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board
		3:00 PM	Strathcona Gardens Commission
Wednesday	October 20	9:30 AM	First Nations Relations Committee
		10:30 AM	Municipal Services Committee
		12:30 PM	Regional Board
NOVEMBER			
Wednesday	November 3	9:30 AM	Electoral Areas Services Committee
		12:30 PM	Regional Board (inaugural)
		3:00 PM	Strathcona Gardens Commission
Wednesday	November 17	9:30 AM	First Nations Relations Committee
		10:30 AM	Municipal Services Committee
		12:30 PM	Regional Board
DECEMBER			
Wednesday	December 8	2:00 PM	Regional Board