



STAFF REPORT

DATE: April 4, 2018

FILE: 0550-04 EASC

TO: Chair and Directors
Electoral Areas Services Committee

FROM: Dave Leitch
Chief Administrative Officer

RE: REQUESTS FOR FINANCIAL ASSISTANCE – ELECTORAL AREA B

PURPOSE/PROBLEM

To consider applications for financial assistance applicable to Electoral Area B.

POLICY

The *Local Government Act* authorizes regional districts to provide assistance for the purpose of benefiting the community or any aspect of the community through a grant in aid service. The Strathcona Regional District grant in aid policy includes the following criteria for consideration of applications:

- the grant-in-aid is within the current year's budgeted allocation;
- the grant would not subsidize activities that are the responsibility of senior governments, as this would represent a downloading of senior government costs to local taxpayers;
- grants should not be made to other local governments, (i.e.: municipalities).
- grants should not be used to augment tax funded functions (eg. volunteer fire departments, community halls, etc) when the grant request is for a service or item that is included in the establishment bylaw for that specific local service area;
- grants must not be provided to an "industrial, commercial or business undertaking";
- a need for the service/project within the community and the financial need of the organization is demonstrated.

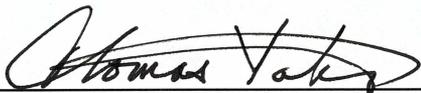
SUMMARY

The Strathcona Regional District is in receipt of requests as detailed on the attached summary sheet. From a financial perspective, the requests fall within the budget limits currently authorized in the 5 year financial plan bylaw and, to the extent that staff are able to determine, the requests meet the policy criteria established by the Regional District. However, with respect to the matters of community need and/or financial need (as stated above), it should be noted that the associated staff analysis is necessarily limited to the information provided by the applicants. The Area B Director has requested that they be placed before the Board. Accordingly, the applications are appropriate for the Board's consideration of approval and, in that event, the passage of a resolution confirming the awarding of a grants will be required.

RECOMMENDATIONS:

1. THAT the report from the Chief Administrative Officer be received.
2. THAT the Committee recommend that the Board approve grants in aid to be paid from the Electoral Area B grant in aid budget as follows:
 - a) \$2,000 to the Cortes Island Museum & Archives to assist with the Cortes Wild Linnaea Exhibit;
 - b) \$3,200 to the Cortes Community Health Association to assist with the augmented home support program;
 - c) \$3,000 to the Southern Cortes Community Association to assist with core operating expenses;
 - d) \$800 to the Cortes Island Seafood Association to assist with shuttle and musician for Seafest;
 - e) 1,300 to the Friends of Cortes Island Society to assist with the Love the Lakes project;
 - f) \$4,500 to the Cortes Business and Tourism Association to assist with LEAP report writing and launch;
 - g) \$2,000 to the Linnaea Farm Society to assist with core program operating costs; and
 - h) \$3,200 to the Whaletown Community Club to assist with core program operating costs.

Respectfully:



Dave Leitch

for Chief Administrative Officer

Prepared by: *E. Watson, Senior Executive Assistant*

Attachments: April 4, 2018 Director Report from N. Anderson
February 20, 2018 Cortes Island Museum & Archives Society GIA Application
February 15, 2018 Cortes Community Health Association GIA Application
February 14, 2018 Southern Cortes Community Association GIA Application
March 10, 2018 Cortes Island Seafood Association GIA Application
February 20, 2018 Friends of Cortes Island Society GIA Application
February 20, 2018 Cortes Island Business & Tourism Association GIA Application
February 20, 2018 Linnaea Farm Society GIA Application
March 25, 2018 Whaletown Community Club GIA Application



**Electoral Area B (Cortes Island)
Grants in Aid Summary (2018)**

Grant in Aid 2018 Budget (2017-2021 Financial Plan)	\$ 25,000
	25,000

Applications previously approved for funding in 2018

Total approved to date	\$ -
AVAILABLE BALANCE	\$ 25,000

	<i>Grant Requested</i>	<i>Director Recommend- ation</i>
<i>New applications received</i>		
Cortes Island Musuem & Archives Society	\$ 2,400	\$ 2,000
Cortes Community Health Association	\$ 5,000	\$ 3,200
Southern Cortes Community Assocation	\$ 10,000	\$ 3,000
Cortes Island Seafood Association	\$ 1,000	\$ 800
Friends of Cortes Island Society	\$ 3,000	\$ 1,300
Cortes Island Business & Tourism Association	\$ 5,000	\$ 4,500
Linnaea Farm Society	\$ 4,500	\$ 2,000
Whaletown Community Club	\$ 5,000	\$ 3,200
		\$ 20,000
<i>If all new applications are approved, total funds available (overspent):</i>		\$ 5,000

**Strathcona Regional District
Budget Variance Report**



GL5070

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Date : Apr 04,2018

Time : 11:59 am

Fiscal Year : 2018 Period : 12
Account Code : 01-2-126-212 To 01-2-126-212

Budget Type : Final Budget

Acct Code	Acct Desc	CC1	CC2	CC3	Year to Date	Budget Amt	Variance	% Var
01-2-126-212	GRANTS-UNCOND LOCAL				0.00	25,000	25,000.00	100.00
Report Total					0.00	25,000	25,000.00	100.00



Noba Anderson, Director
Cortes– Electoral Area 'B'
Tel: 250-935-0320 E-mail: director@cortesisland.com

April 4, 2018

Dear EASC Colleagues

I would request your consideration of the following Grant-In-Aid allocations from the 2018 Cortes (Area B) Grant-In-Aid fund.

Every spring I issue a call for applications (or serious expressions of interest where full project details are not yet available) so that I have all the requests in at the same time. This way I know how to best balance the annual funds. This year I received nine applications and am recommending awards to eight of them in this first round. These awards would leave \$5,000 yet unallocated for three purposes. First, I would like to further explore with staff our ability to support the FOCI Cortes Parks and Trails committee work as part of the Area B Parks work plan which includes gas tax funding to support a cross-island trail connectivity project. If this work cannot be supported by these already allocated gas tax funds, then I will consider a second award to FOCI for this portion of their request. Second, the Cortes Island Business and Tourism Association is completing their Local Economic Action Planning process and I would like to reserve some funds to help kick-start some action flowing from the upcoming recommendations. And third I'd like to still consider the Museum at Campbell River and have some funds for unforeseen proposals. **Therefore, at this time I am recommending the following grants to be awarded:**

\$2,000 - Cortes Island Museum & Archives for their Cortes Wild Linnaea Exhibit
\$3,200 - Cortes Community Health Assoc. for the augmented home support program
\$3,000 to the Southern Cortes Community Association for core operating
\$800 to the Cortes Island Seafood Association toward shuttle & musicians for Seafest
\$1,300 to the Friends of Cortes Island Society for their Love the Lakes project
\$4,500 to the Cortes Business and Tourism Assoc. for LEAP report writing & launch
\$2,000 to the Linnaea Farm Society for core program operating
\$3,200 to the Whaletown Community Club for core program operating

With these recommendations, it will leave \$5,000 for future consideration of the three plus pending proposals mentioned above.

The following table outlines in brief all the applications I have received to date and my recommendations associated with each of them. The full applications are also attached.

Applicant	Project	Amount Requested	Amount Recommended	Notes
Cortes Island Museum & Archives	Cortes Wild Linnaea Exhibit	\$2,400	\$2,000	
Cortes Community Health Assoc.	Augmented Home Support	\$5,000	\$3,200	
Southern Cortes Community Assoc	Core Operating	\$10,000	\$3,000	
Cortes Island Seafood Association	Shuttle & Music for Seafest	\$1,000	\$800	
Friends of Cortes Island	Love the Lakes and Parks and Trails Committee	\$3,000	\$1,300	For 'Love the Lakes' Need more info to consider Park & Trails
Cortes Island Business and Tourism	LEAP report and phase 2	\$5,000	\$4,500	Awaiting 2nd LEAP implementation application
Linnaea Farm Society	Core programming	\$4,500	\$2,000	
Whaletown Community Club	Core programming	\$5,000	\$3,200	
Museum at Campbell River	Core operating	\$300	-	Consider in round 2
Total		\$36,200	\$20,000	

Thank-you for your consideration of these Cortes Grant-In-Aid allocations at this time.
Sincerely,



Noba Anderson, Regional Director