



STAFF REPORT

DATE: January 3, 2025 **FILE:** 0360-20

TO: Chair and Directors,
Electoral Areas Services Committee

FROM: Dave Leitch
Chief Administrative Officer

RE: 2025 SCHEDULE OF COMMITTEE MEETINGS

PURPOSE/PROBLEM

To approve a schedule of meetings for 2025 for the Electoral Areas Services Committee.

EXECUTIVE SUMMARY

The procedure bylaw applicable to the Electoral Areas Services Committee requires that the Committee adopt a schedule of meetings for the upcoming year at each inaugural meeting. With that in mind, the attached draft schedule is presented at this time for the Committee's consideration.

The dates shown in the schedule are generally intended to allow recommendations coming from the Committee to be placed on the agenda for the Regional Board 2 weeks following the Committee's meetings. This will ensure the process is efficient in terms of timeliness. The schedule is typically based on monthly meetings of the Committee which is consistent with previous practice. However, provision has been made for special meetings to occur in December when the Committee will be asked to consider the budgets for shared electoral area services and single-participant services. The specific times associated with those meetings may be subject to change as the dates approach.

The Committee also retains the authority to adjust its meeting schedule throughout the year to minimize conflicts with other events or to deal with emerging issues in an efficient manner.

RECOMMENDATIONS

1. THAT the report from the Chief Administrative Officer be received.
2. THAT the proposed 2025 meeting schedule for the Electoral Areas Services Committee attached to the January 3, 2025 report from the Chief Administrative Officer be approved.

Respectfully:



Dave Leitch
Chief Administrative Officer

2025 MEETING CALENDAR

JANUARY			
Wednesday	January 8	10:00 AM	Electoral Areas Services Committee (inaugural)
		12:30 PM	First Nations Relations Committee (inaugural)
		2:30 PM	Municipal Services Committee (inaugural)
Wednesday	January 22	10:30 AM	Strathcona Gardens Commission (inaugural)
		12:30 PM	Regional Board
FEBRUARY			
Wednesday	February 5	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	February 19	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
MARCH			
Wednesday	March 12	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	March 26	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
APRIL			
Wednesday	April 9	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	April 23	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
MAY			
Wednesday	May 7	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	May 21	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
JUNE			
Wednesday	June 4	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	June 25	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
JULY			
Wednesday	July 9	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	July 23	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
AUGUST			
Wednesday	August 6	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	August 20	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
SEPTEMBER			
Wednesday	September 3	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	September 17	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
OCTOBER			
Wednesday	October 8	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	October 22	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
NOVEMBER			
Wednesday	November 5	10:00 AM	Electoral Areas Services Committee
		12:30 PM	First Nations Relations Committee
		2:30 PM	Municipal Services Committee
Wednesday	November 19	10:30 AM	Strathcona Gardens Commission
		12:30 PM	Regional Board
DECEMBER			
Wednesday	December 10	10:00 AM	Electoral Areas Services Committee
		1:30 PM	Strathcona Gardens Commission
		11:00 AM	Regional Board
Thursday	December 11	9:00 AM	Electoral Areas Services Committee