

ELECTORAL AREAS SERVICES COMMITTEE



Minutes of the inaugural meeting of the Electoral Areas Services Committee held on Wednesday, January 15, 2020 at the Strathcona Regional District office located at 990 Cedar Street, Campbell River, BC.

A quorum having been confirmed, the Corporate Officer called the meeting to order at 9:30 a.m. with the following members in attendance:

Directors:	J. Abram	Electoral Area C (Discovery Islands-Mainland Inlets)
	B. Leigh	Electoral Area D (Oyster Bay-Buttle Lake)
	G. Whalley	Electoral Area A (Kyuquot/Nootka-Sayward)
Alt. Director:	C. Dow	Electoral Area B (Cortes Island)
	for N. Anderson	

ELECTION OF CHAIR

The Corporate Officer called for nominations for the position of Chair. [\[Item\]](#)

Director Leigh nominated Director Abram. Director Abram accepted the nomination with thanks.

The Corporate Officer called a second and third time for nominations and there were none.

Director Abram was declared elected by acclamation to the position of Chair.

ELECTION OF VICE CHAIR

The Corporate Officer called for nominations for the position of Vice Chair. [\[Item\]](#)

Director Whalley nominated Director Leigh. Director Leigh accepted the nomination with thanks.

The Corporate Officer called a second and third time for nominations and there were none.

Director Leigh was declared elected by acclamation to the position of Vice Chair.

Director Abram in the Chair.

ADOPTION OF PUBLIC AGENDA

Leigh/Whalley: EASC 1/20

THAT the agenda for the January 15, 2020 inaugural meeting of the Electoral Areas Services Committee be adopted as presented.

CARRIED

PETITIONS AND DELEGATIONS

Keeping of Livestock

Leigh/Whalley: EASC 2/20

THAT the petition regarding the keeping of livestock in Electoral Area D be received. [\[Item\]](#)

CARRIED

Leigh/Dow: EASC 3/20

THAT the matter be referred to staff to prepare a report on a proposed amendment to Bylaw No. 1404.

CARRIED

ADOPTION OF MINUTES

Whalley/Leigh: EASC 4/20

THAT the minutes of the regular meeting of the Electoral Areas Services Committee held on November 6, 2019 be adopted as presented. [\[Item\]](#)

CARRIED

STAFF REPORTS

Development Variance Permit Application (DV 4D 19 – Rieu)

Whalley/Dow: EASC 5/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Leigh/Whalley: EASC 6/20

THAT the Committee recommend development variance permit DV 4D 19 (Rieu), as attached in staff report dated December 16, 2019 be approved, and

THAT the Corporate Officer be authorized to issue the permit.

CARRIED

Lounge and Special Event Endorsement Application (Quadra Island)

Whalley/Leigh: EASC 7/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Whalley/Dow: EASC 8/20

THAT the Committee recommend that the Liquor and Cannabis Regulation Branch be advised that the Strathcona Regional District has no objection to the proposal by SouthEnd Farm Vineyards for lounge and special events area endorsements.

CARRIED

2020-2024 Draft Financial Plan Package

Leigh/Whalley: EASC 9/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

The Acting Financial Officer made a presentation regarding the 2020-2024 draft financial plan. [\[Item\]](#)

Dow/Leigh: EASC 10/20

THAT the Area B Parks Master Plan financial allocation of \$35,000 from the Area B Gas Tax fund be removed from the Area B Parks Function 617 2020 budget.

CARRIED

Dow/Lavelle: EASC 11/20

THAT the requisition grant in aid Area B function 126 be increased to \$25,000.

CARRIED

2020 Schedule of Meetings

Dow/Whalley: EASC 12/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Whalley/Leigh: EASC 13/20

THAT the proposed 2020 meeting calendar for the Electoral Areas Services Committee be approved.

CARRIED

*Director Leigh
opposed.*

North Quadra Burning Regulations Survey

Whalley/Dow: EASC 14/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Whalley/Dow: EASC 15/20

THAT the Committee recommend that up to \$2,500 be authorized to be spent from the Area C feasibility study reserve fund to cover the cost of the north Quadra Island burning regulation survey.

CARRIED

Cortes Island Fire Protection - Proposed Extension (Tiber Bay)

Leigh/Whalley: EASC 16/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Establishment of Dike Maintenance Service - Electoral Area D

Leigh/Whalley: EASC 17/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Whalley/Dow: EASC 18/20

THAT the Committee recommend that a further report that examines the boundaries, cost implications and process for establishing a dike maintenance service in more detail be prepared for the Board's consideration.

CARRIED

Browns Bay Resort Service Area/Operation of Utilities Request

Whalley/Leigh: EASC 19/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Whalley/Leigh: EASC 20/20

THAT the Committee recommend that water and sewer service area bylaws for the Brown's Bay resort area be prepared for further consideration.

CARRIED

Animal Control Bylaw Request

Whalley/Leigh: EASC 21/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Bylaw Enforcement Policy - Review

Whalley/Dow: EASC 22/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Request for Financial Assistance - Quadra Island Seniors

Whalley/Dow: EASC 23/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)
CARRIED

Whalley/Dow: EASC 24/20

THAT the Committee recommend that an Economic Development Grant for the Quadra Island Seniors, Branch #91, BCOAPO in the amount of \$4,000 be approved to assist with the costs associated with the Quadra Island tourism booth to be paid from the Electoral Area C economic development budget.
CARRIED

BYLAWS

Bylaws No. 366 and 367 (CP 3D 19 / RZ 3D 19 – Johansen)

Leigh/Whalley: EASC 25/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)
CARRIED

Leigh/Whalley: EASC 26/20

THAT the Committee recommend that Bylaws No. 366 and 367 be given first and second readings, and

THAT a public hearing be scheduled to be held at a time and place to be determined.
CARRIED

Bylaws No. 379 and 380 (CP 1B 19 / RZ 1B 19 - Cortes Island Seniors Society)

Dow/Whalley: EASC 27/20

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)
CARRIED

Leigh/Whalley: EASC 28/20

THAT the Committee recommend that Bylaws No. 379 and 380 be given first and second readings, and

THAT a public hearing be scheduled to be held at a time and place to be determined.
CARRIED

TERMINATION

Whalley/Dow: EASC 29/20

THAT the January 15, 2020 inaugural meeting of the Electoral Areas Services Committee be terminated.
CARRIED

Time: 11:10 a.m.

Certified Correct:

Chair

Corporate Officer