



## STAFF REPORT

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**DATE:** May 21, 2021 **FILE:** 0550-04 Board

**TO:** Chair and Directors  
Regional Board

**FROM:** Dave Leitch  
Chief Administrative Officer

**RE:** PLANNING FEES AND PROCEDURES BYLAW

### PURPOSE/PROBLEM

To consider undertaking a review of the Bylaw No. 5, being Planning Fees and Procedures Bylaw.

### EXECUTIVE SUMMARY

At the May 12, 2021 meeting of the Electoral Areas Services Committee the following resolution was passed:

Leigh/Whalley: EASC 113/21

THAT staff bring back the procedures bylaw for review.

Although not specified in the resolution, it is believed that the Committee is seeking clarity with respect to such matters as consultation, referrals, director involvement and other aspects of the standard application intake and review process.

The following actions are offered in support of the Committee's recommendation.

### RECOMMENDATIONS

1. THAT the report from the Chief Administrative Officer be received.
2. THAT a report on Bylaw No. 5, being Planning Fees and Procedures Bylaw 2008, be prepared for further consideration, and

THAT the report be reviewed by the Electoral Areas Services Committee prior to being tabled with the Board.

Respectfully:

A handwritten signature in blue ink, appearing to read "Dave Leitch", is written over a horizontal line.

Dave Leitch  
Chief Administrative Officer

**Prepared by:** T. Yates, Corporate Services Manager