



STAFF REPORT

DATE: April 20, 2023 **FILE:** 0550-04 Board
TO: Chair and Directors
Regional Board
FROM: Dave Leitch
Chief Administrative Officer

RE: TRANSIT SHELTER IMPROVEMENTS – ELECTORAL AREA D

PURPOSE/PROBLEM

To consider alternative proposals for undertaking shelter improvements for the transit system within Electoral Area D.

EXECUTIVE SUMMARY

The attached report was considered at the April 12, 2023 meeting of the Electoral Areas Services Committee at which time the following resolution was passed:

Rice/Mawhinney: EASC 110/23

THAT a report outlining the transit shelter improvements that could be undertaken with the \$20,000 currently budgeted be prepared for further consideration.

The following actions are offered in support of the Committee's recommendations..

RECOMMENDATIONS

1. THAT the report from the Chief Administrative Officer be received.
2. THAT a report outlining the transit shelter improvements within Electoral Area D that could be undertaken with the \$20,000 currently budgeted be prepared for further consideration.

Respectfully:



Dave Leitch
Chief Administrative Officer

Prepared by: T. Yates, Corporate Services Manager

Attachment: April 3, 2023 report to Electoral Areas Services Committee



STAFF REPORT

DATE: April 3, 2023 **FILE:** EASC

TO: Chair and Directors
Electoral Areas Services Committee

FROM: David Leitch
Chief Administrative Officer

RE: AREA D – TRANSIT SERVICE UPDATE

PURPOSE/PROBLEM

To provide an update on funding for bus shelters proposed for the Area D Transit routes and opportunities for input in the BC Transit Future Planning process.

EXECUTIVE SUMMARY

At the Director single-participant and subsequent discussions about the 2023 budget, the desire to add bus shelters along the Oyster River transit route was expressed, and \$20,000 was allocated in the approved 2023 budget for shelters. Staff have been working with the City of Campbell River, which is the lead in the service delivery, on how best to deliver bus shelters along the route.

In late 2022 a grant was submitted by the City on behalf of the Regional District to BC Transit that was unsuccessful. The City has identified another funding opportunity through the Ministry of Transportation (MoTI) for up to \$19,999 for improvements along MoTI roads and has applied for funding to build 4 shelters along the Northbound transit route. A recent quote to construct four such shelters was approximately \$108,000. If successful with the grant application, the Regional District will be responsible for all costs exceeding \$19,999 and must complete the installations by March of 2024.

Operating costs associated with the shelters include routine cleaning and maintenance, risk of vandalism and graffiti, and additional streetlight requests. Staff are working with the City of Campbell River to renew the Transportation agreement, which will include terms for the operating costs associated with the new shelters.

BC Transit is updating its Transit Future Plan for the Campbell Region this summer. Regional District staff are identified as stakeholders in that process. At that time, opportunities and costs associated with expanding the transit services in Electoral Area D can be discussed.

ALTERNATIVES

Option A – THAT a report outlining the transit shelter improvements that could be undertaken with the \$20,000 currently budgeted be prepared for further consideration.

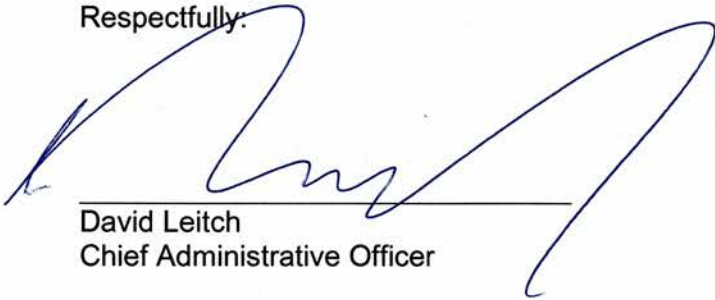
Option B – THAT a decision on proposed transit shelter improvements be deferred pending a decision on the current grant application.

Option C – THAT further work on the issue of transit shelters be deferred until the 2024 operating budget is being considered.

RECOMMENDATIONS

THAT the report from the Chief Administrative Officer be received.

Respectfully:

A handwritten signature in blue ink, appearing to read 'David Leitch', written over a horizontal line.

David Leitch
Chief Administrative Officer

Prepared by Sheena Fisher, Engineering Services Coordinator

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