



## STAFF REPORT

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**DATE:** May 17, 2022 **FILE:** 0550-04 Board

**TO:** Chair and Directors,  
Regional Board

**FROM:** Dave Leitch  
Chief Administrative Officer

**RE:** FINANCIAL PLAN AMENDMENT – CORTES ISLAND FIREFIGHTERS ASSOCIATION

### **PURPOSE/PROBLEM**

To consider a recommendation from the Electoral Areas Services Committee to consider a request from the Cortes Island Firefighting Association that the Regional District provide an additional \$15,131 to be used towards the purchase of a firefighting apparatus.

### **EXECUTIVE SUMMARY**

The attached report was considered at the May 11, 2022 meeting of the Electoral Areas Services Committee at which time the following motion was made:

Leigh/Anderson: EASC 105/22

THAT the EASC recommend to the Board that the 2022-2026 Financial Plan be amended to include an additional \$15,131 for the purchase of a firefighting apparatus.

The actions outlined below are offered in support of the Committee's recommendation.

### **RECOMMENDATIONS**

1. THAT the report from the Chief Administrative Officer be received.
2. THAT the 2022-2026 Financial Plan and Capital Expenditure Program be amended to include an additional \$15,131 for the Cortes Fire Equipment Replacement capital project.

Respectfully:

A large, blue, handwritten signature of Dave Leitch is written over a horizontal line. The signature is stylized and cursive.

Dave Leitch  
Chief Administrative Officer

**Prepared by:** E. Watson, Senior Executive Assistant

Attachments: Copy of May 6, 2022 report to the Electoral Areas Services Committee.



## STAFF REPORT

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**DATE:** May 6, 2022 **FILE:** 0540-04 EASC

**TO:** Chair and Directors,  
Electoral Area Services Committee

**FROM:** David Leitch  
Chief Administrative Officer

**RE:** FINANCIAL PLAN AMENDMENT - CORTES ISLAND FIREFIGHTING ASSOCIATION

### PURPOSE/PROBLEM

To consider a request from the Cortes Island Firefighting Association (CIFFA) that the Regional District provide an additional \$15,131 to be used towards the purchase of a firefighting apparatus.

### EXECUTIVE SUMMARY

The Regional District has received correspondence from the CIFFA requesting an additional \$15,131 in order for the CIFFA to be reimbursed for its purchase of a firefighting apparatus. Based on past practice, when the CIFFA procures firefighting apparatus the CIFFA purchases the vehicle and then sells it to the Regional District which then becomes the registered owner and insurer of the apparatus. In 2021 the CIFFA did not submit its 5-year financial plan to Regional District in accordance with our service contract and the Regional District was not advised beforehand of the CIFFA's plan to acquire this vehicle or the total cost.

The CIFFA is a separate entity from the Regional District with full authority under its charter to spend money and incur debt. It is assumed that since the CIFFA has already purchased this apparatus it can be utilized for response even if the Regional District only contributes the current budgeted amount of \$72,500. If the Regional District decides to fully reimburse the CIFFA for its expenditure on the recently purchased fire apparatus it will need to increase its current financial plan by \$15,131 for 2022.

The following options are presented for the EASC's consideration:

Option A - THAT the EASC recommend to the Board that the CIFFA's request for additional funds be denied.

Option B - THAT the EASC recommend to the Board that the 2022-2026 Financial Plan be amended to include an additional \$15,131 for the purchase of a firefighting apparatus.

Option C - THAT the EASC recommend to the Board that the 2022-2026 Financial Plan be amended to include an additional \$\_\_\_\_\_ for the purchase of a firefighting apparatus.

### RECOMMENDATION

THAT the report from the Chief Administrative Officer be received.

Respectfully:



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David Leitch  
Chief Administrative Officer

**Prepared by:** *S. Koopman, Protective Services Coordinator*

Attachment: May 2, 2022 correspondence from the CIFFA

COPY



## Cortes Island Fire-Fighting Association

Box #2 - 959 Beasley Road  
Mansons Landing B.C. V0P 1K0  
Tel: 250 935-6779 Fax: 250 935-6771

May 2, 2022

To: Strathcona Regional District, Electoral Area Services Committee (EASC Chair Jim Abram, CAO David Leitch, Corporate Services Tom Yates)

From: Chris Walker, Cortes Island Fire Fighting Association

Hello,

As you may be aware the Cortes Island Fire Fighting Association (CIFFA) has an acute need for a replacement water tanker/pumper for our Hall 1 in Manson's Landing. We have successfully procured an excellent replacement vehicle (pictured below). Our invoice is attached.



We purchased the truck in Ohio for \$53,000 and spent an additional 29,000 to deliver, import and certify, for a total of \$78,242.48.(12% PST will also need to be paid when the SRD insures the vehicle).

The truck is in excellent condition, has all the features we wanted and has only 30,000 km on the clock.

Our research indicates that this is an excellent value for the money. There is nothing comparable under \$120,000 and that is before delivery, importation and certification.

In our financial plan \$72,500 was authorized to be spent on this capital item. We would like to request that an additional \$5742 (purchase price shortfall) plus \$9389 (12% PST on \$78,242.48) for a total of \$15131 be made available for this truck purchase at your earliest convenience.

Yours truly,  
Chris Walker  
President, Cortes Island Fire Fighting Association  
250 935 6755