

## ELECTORAL AREAS SERVICES COMMITTEE

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Minutes of the regular meeting of the Electoral Areas Services Committee held on Wednesday, November 8, 2023 at the Strathcona Regional District office located at 990 Cedar Street, Campbell River, B.C.

A quorum having been confirmed, the Chair called the meeting to order at 9:30 a.m. with the following directors in attendance:

<b>Chair:</b>	G. Whalley	Electoral Area A (Kyuquot/Nootka-Sayward)
<b>Directors:</b>	R. Mawhinney	Electoral Area C (Discovery Islands-Mainland Inlets)
	J. Rice	Electoral Area D (Oyster Bay-Buttle Lake)
	M. Vonesch	Electoral Area B (Cortes Island)

### **FIRST NATIONS TERRITORIAL ACKNOWLEDGEMENT**

The Chair acknowledged that we are located on the traditional territory of the Laichwiltach people.

### **ADOPTION OF PUBLIC AGENDA**

Director Rice requested that the agenda be varied by addressing Directors' Reports before Staff Reports.

Rice/Mawhinney: EASC 291/23

THAT the agenda for the November 8, 2023 regular meeting of the Electoral Areas Services Committee be adopted as amended.

CARRIED

### **ADOPTION OF PREVIOUS MEETING MINUTES**

Rice/Mawhinney: EASC 292/23

THAT the minutes of the regular meeting of the Electoral Areas Services Committee held on October 11, 2023 be adopted. [\[Item\]](#)

CARRIED

### **DIRECTORS' REPORTS**

#### **Electoral Area D Water Meters**

Mawhinney/Rice: EASC 293/23

THAT the October 31, 2023 report from Director Rice regarding Electoral Area D water system meters be received. [\[Item\]](#)

Director Rice made a verbal presentation.

A vote was held on the pending motion and it was...

CARRIED

#### **Manson Hall Heat Pump**

Mawhinney/Vonesch: EASC 294/23

THAT the October 31, 2023 report from Director Vonesch regarding gas tax funding for a heat pump at the South Cortes Community Association hall be received. [[Item](#)]

CARRIED

Vonesch/Mawhinney: EASC 295/23

THAT \$18,415.90 be allocated from the Electoral Area B Gas Tax Reserve Fund to assist with the purchase and installation of heat pumps at the Southern Cortes Community Association Hall.

Vonesch/Mawhinney: EASC 296/23

THAT the motion be amended to include a staff report regarding eligibility of the Southern Cortes Community Association's application for funding.

CARRIED

A vote was held on the amended motion and it was...

CARRIED

### **Cortes Housing Society Road Infrastructure**

Mawhinney/Vonesch: EASC 297/23

THAT the October 31, 2023 report from Director Vonesch regarding the funding of road infrastructure for the Rainbow Ridge housing project on Cortes Island be received. [[Item](#)]

CARRIED

Vonesch/Mawhinney: EASC 298/23

THAT \$140,000 be allocated from the Electoral Area B Gas Tax Reserve Fund to assist the Cortes Housing Society in building road infrastructure for their affordable housing development, and

THAT a staff report accompany the recommendation.

CARRIED

### **STAFF REPORTS**

#### **ESA Development Permit - DP 2D 23 (Solc)**

Mawhinney/Vonesch: EASC 299/23

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Rice/Vonesch: EASC 300/23

THAT the Committee recommend that the environmentally sensitive area development permit DP 2D 23 (Solc) as attached in staff report dated November 8, 2023, be approved, and

THAT the Corporate Officer be authorized to issue the permit.

CARRIED

### **Electoral Area Board of Variance Appointments**

Mawhinney/Vonesch: EASC 301/23

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Mawhinney/Rice: EASC 302/23

THAT the Committee recommend that David Looy, Sue Ellingsen and Mary Storry be appointed for a 3-year term to the Electoral Area Board of Variance effective November 23, 2023.

CARRIED

## **Electoral Area D Universal Water Meters - Project Status**

Mawhinney/Rice: EASC 303/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

## **Electoral Area D Water Meter Reimbursement Options**

Mawhinney/Rice: EASC 304/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Rice/Mawhinney: EASC 305/23

THAT the Committee recommend that one hundred percent of the known cost incurred by property owners who installed water meters voluntarily be reimbursed provided the home has not been transferred to another party.  
CARRIED

## **Key Changes to Provincial Legislation on Short Term Rentals**

Vonesch/Mawhinney: EASC 306/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

## **Grant In Aid Requests - Electoral Area B (Cortes Island)**

Vonesch/Rice: EASC 307/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Vonesch/Rice: EASC 308/23

THAT the supplementary report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Vonesch/Mawhinney: EASC 309/23

THAT grants in aid be recommended for approval to organizations on Cortes Island based on the recommendations contained in the November 1, 2023 correspondence from the Electoral Area B Director:

- Cortes Island Death Care Society
- Cortes Island Food Bank Society
- Cortes Community Health Association
- Cortes Community Economic Development Association
- Cortes Island School

CARRIED

## **Request for Financial Assistance - Campbell River Search and Rescue Society**

Rice/Mawhinney: EASC 310/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Rice/Mawhinney: EASC 311/23

THAT the Committee recommend that a grant in aid for the Campbell River Search and Rescue Society in the amount of \$4,000 be approved to assist with costs associated with replacing personal protective equipment to be paid from the Electoral Area D grant in aid budget.

CARRIED

## **BYLAWS**

**Bylaw No. 276 - Oyster Bay-Buttle Lake Official Community Plan  
Bylaw, 2023**

Rice/Mawhinney: EASC 312/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Rice/Mawhinney: EASC 313/23

THAT the Committee recommend the Board give first 2 readings to Bylaw No. 276, being Oyster Bay - Buttle Lake Official Community Plan Bylaw 2023.  
CARRIED

Rice/Mawhinney: EAC 314/23

THAT the Committee recommend that a public hearing be held on December 6, 2023.  
CARRIED

**Bylaw No. 494 - Electoral Area A Noise Regulation**

Mawhinney/Vonesch: EASC 315/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Mawhinney/Vonesch: EASC 316/23

THAT the Committee recommend that the Board proceed with Bylaw No. 494 (Version A) as attached to the November 3, 2023 report from the Chief Administrative Officer.  
CARRIED

**Bylaw No. 509 - Cortes Island Bulk Water Regulation**

Vonesch/Mawhinney: EASC 317/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Vonesch/Rice: EASC 318/23

THAT the matter be deferred to the next Electoral Areas Services Committee meeting.  
CARRIED

**Bylaw No. 528 - Rezoning Application (Katzko)**

Mawhinney/Rice: EASC 319/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)  
CARRIED

Vonesch/Rice: EASC 320/23

THAT the Committee recommend that Bylaw No. 528 be forwarded to the Board for first and second readings.  
CARRIED

Vonesch/Mawhinney: EASC 321/23

THAT the Committee recommend the Board authorize a public hearing to consider Bylaw No. 528, and

THAT the public hearing be held at a date and time to be determined.  
CARRIED

**Bylaw No. 529 - Rezoning Application (Fedosenko)**

Rice/Mawhinney: EASC 322/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Rice/Mawhinney: EASC 323/23

THAT the Committee recommend that Bylaw No. 529 (Fedosenko) be forwarded to the Board for first and second readings.

CARRIED

Rice/Vonesch: EASC 324/23

THAT the Committee recommend the Board authorize a public hearing to consider Bylaw No. 529(Fedosenko),and

THAT the public hearing be held at a date and time to be determined.

CARRIED

**Bylaw Nos. 530 & 531 - OCP Amendment and Rezoning Application (Stevenson)**

Mawhinney/Vonesch: EASC 325/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Mawhinney/Vonesch: EASC 326/23

THAT the Committee recommend that Bylaw No. 530 and Bylaw No. 531 (Stevenson) be forwarded to the Board for first and second readings.

CARRIED

Rice/Vonesch: EASC 327/23

THAT the Committee recommend that the Board authorize a public hearing to consider Bylaw No. 530 and Bylaw No. 531 (Stevenson) and

THAT the public hearing be held at a date and time to be determined.

CARRIED

**CORRESPONDENCE**

**Black Creek-Oyster Bay Water System**

Rice/Vonesch: EASC 328/23

THAT the November 1, 2023 correspondence from the Comox Valley Regional District regarding the lifting of the connection suspension be received. [\[Item\]](#)

CARRIED

**Cortes Housing Society**

Vonesch/Rice: EASC 329/23

THAT the November 1, 2023 news release from the Cortes Housing Society regarding its new executive director be received. [\[Item\]](#)

CARRIED

**ADDENDUM ITEMS**

Mawhinney/Rice: EASC 330/23

THAT the addendum items be considered.

CARRIED

**Request for Financial Assistance - Cortes Island Academy Society**

Director Vonesch declared a conflict of interest and recused himself stating that the non-profit organization he is employed by does work for the Cortes

Island Academy Society.

Mawhinney/Rice: EASC 331/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Director Vonesch returned to the meeting chambers.

**Bylaw No. 510 - Quadra Island Bulk Water Regulation**

Mawhinney/Rice: EASC 332/23

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Mawhinney/Vonesch: EASC 333/23

THAT the matter be deferred to the next Electoral Areas Services Committee.

CARRIED

**TERMINATION**

Vonesch/Rice: EASC 334/23

THAT the November 8, 2023 regular meeting of the Electoral Areas Services Committee be terminated.

CARRIED

Time: 10:36 a.m.

Certified Correct:

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Chair

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Corporate Officer