

ELECTORAL AREAS SERVICES COMMITTEE

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Minutes of the regular meeting of the Electoral Areas Services Committee held on Wednesday, November 6, 2019 at the Strathcona Regional District office located at 990 Cedar Street, Campbell River, B.C.

A quorum having been confirmed, the Chair called the meeting to order at 1:03 p.m. with the following directors in attendance:

Chair:	J. Abram	Electoral Area C (Discovery Islands-Mainland Inlets)
Directors:	B. Leigh	Electoral Area D (Oyster Bay-Buttle Lake)
	G. Whalley	Electoral Area A (Kyuquot/Nootka-Sayward)
Alt. Director:	C. Dow	Electoral Area B (Cortes Island)
	for N. Anderson	

ADOPTION OF PUBLIC AGENDA

Whalley/Leigh: EASC 195/19

THAT the agenda for the November 6, 2019 regular meeting of the Electoral Areas Services Committee be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MEETING MINUTES

Whalley/Dow: EASC 196/19

THAT the minutes of the regular meeting of the Electoral Areas Services Committee held on October 9, 2019 be adopted. [[Item](#)]

Whalley/Leigh: EASC 197/19

THAT the minutes of the regular meeting of the Electoral Areas Services Committee held on October 9, 2019 be amended to include Director Leigh's comments regarding the Animal Control Bylaw Request.

CARRIED

A vote was held on the amended motion and it was

CARRIED

STAFF REPORTS

Development Variance Permit (DV 3D 19 - Atchison)

Leigh/Whalley: EASC 198/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Staff handed out form letters and correspondence that have been received regarding the variance application. [[Item](#)]

Leigh/Whalley: EASC 199/19

THAT the form letters and correspondence be received.

CARRIED

Leigh/Whalley: EASC 200/19

THAT the Board deny the variance and encourage the applicant to revise the building height to better align with Area D Zoning Bylaw No. 1404.

CARRIED

First Nation and Agency Consultation (CP 3D 19/RZ 3D 19 - Johansen)

Leigh/Whalley: EASC 201/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Leigh/Whalley: EASC 202/19

THAT the Committee recommend the First Nations' consultation process as outlined in the staff report dated October 21, 2019, for application CP 3D 19/ RZ 3D19 – Johansen, be approved.

CARRIED

Leigh/Whalley: EASC 203/19

THAT the Committee recommend the agency referral list as outlined in the staff report dated October 21, 2019, for application CP 3D 19/ RZ 3D 19 – Johansen, be approved.

CARRIED

First Nation and Agency Consultation (CP 1B 19/RZ 1B 19 - Cortes Island Seniors Society)

Dow/Whalley: EASC 204/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Dow/Whalley: EASC 205/19

THAT the Committee recommend the First Nations' consultation process for application CP 1B 19/ RZ 1B 19 – Cortes Island Seniors Society as outlined in the staff report dated October 24, 2019 be approved with the addition of the Klahoose First Nation.

CARRIED

Dow/Whalley: EASC 206/19

THAT the Committee recommend the agency referral list as outlined in the staff report dated October 24, 2019 for application CP 1B 19/ RZ 1B 19 – Cortes Island Seniors Society be approved.

CARRIED

Ka:'yu:'k't'h'/Chek'tles7et'h' First Nations - Treaty Lands Referral

Whalley/Leigh: EASC 207/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Whalley/Leigh: EASC 208/19

THAT the Committee recommend that a letter be written to the Province expressing the concerns of the Regional District regarding these properties and appreciate them including us in the process.

CARRIED

North Quadra Island Burning Regulations

Leigh/Whalley: EASC 209/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Leigh/Whalley: EASC 210/19

THAT the Committee recommend that the Regional District conduct a formal

survey of residents and property owners on north Quadra Island to determine whether there is sufficient interest to warrant implementation of burning regulations for the area.

CARRIED

Quathiaski Cove Sewer - Boundary Extension Request

Whalley/Leigh: EASC 211/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Leigh/Whalley: EASC 212/19

THAT the Committee recommend that a bylaw to include property legally described as Lot 7, District Lot 8, Sayward Land District, Plan VIP16216, into the boundaries of the Quathiaski Cove sewer service be forwarded to the Board, and

THAT consideration be given for approval of the bylaw based on petition by the owner pursuant to the Local Government Act.

CARRIED

Quathiaski Cove Sewer Extension Project Finalization

Whalley/Leigh: EASC 213/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Whalley/Leigh: EASC 214/19

THAT the Committee recommend that a 1-year extension to the end of 2020 on the short-term borrowing under Bylaw 197 for the borrowing of funds for the Quathiaski Cove Community Sewer Service Extension No. 1 be requested to the Municipal Finance Authority as outlined in the November 1, 2019 report from the Chief Administrative Officer.

CARRIED

Whalley/Leigh: EASC 215/19

THAT the Committee recommend that a bylaw to authorize the commutation of taxes for those properties within the Quathiaski Cove sewer extension area be prepared for the Board's consideration.

CARRIED

Whalley/Dow: EASC 216/19

THAT the Committee recommend that a loan authorization bylaw for Quathiaski Cove Community Sewer Service Infrastructure Upgrades with the scope and amount to be determined to fund the remaining sewer works recently completed and consideration of future sewer system upgrades following 2020 Financial Planning discussions as outlined in the November 1, 2019 report from the Chief Administrative Officer.

CARRIED

Third Quarter Financial Plan Update

Whalley/Leigh: EASC 217/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

The Chief Financial Officer made a presentation regarding the third quarter financial plan update. [[Item](#)]

2020-2024 Financial Plan - Strategic Business Cases

Whalley/Leigh: EASC 218/19

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

Director Leigh left the meeting chambers.

A vote was held on the motion and it was ...

CARRIED

The Chief Financial Officer made a presentation regarding the 2020-2024 Financial Plan [\[Item\]](#)

Director Leigh returned to the meeting chambers.

Whalley/Dow: EASC 219/19

THAT the 2020-2024 Financial Plan includes \$30,199 to enhance Bylaw Enforcement services by increasing the funding for the bylaw officer from 3 days per week to 5 days per week, funded by the four electoral areas.

CARRIED

*Director Leigh
opposed*

Whalley/Dow: EASC 220/19

THAT the 2020-2024 Financial Plan includes \$50,000 in capital funding for the Kyuquot Community Hall Design in 2020, to be funded from Electoral Area A Community Works (Gas Tax) Reserve.

CARRIED

Dow/Whalley: EASC 221/19

THAT the following be referred to one on one budget meetings with the Area Directors:

- 2020-2024 Financial Plan include \$35,000 in operational funding for the development of a Parks Master Plan for Area B parks service, to be funded from Electoral Area B Community Works (Gas Tax) Reserve, and

- the 2020-2024 Financial Plan include \$35,000 in operational funding for the development of a Parks Master Plan for Area C parks service, to be funded from Electoral Area C Community Works (Gas Tax) Reserve, and

- the 2020-2024 Financial Plan include \$35,000 in operational funding for the development of a Parks Master Plan for Area D parks service, to be funded from Electoral Area D Community Works (Gas Tax) Reserve.

- the 2020-2024 Financial Plan include \$20,000 in funding for the Quadra Island Community Hall Condition Assessment, to be funded from the Quadra Island Community Hall Future Expenditure Reserve.

- the 2020-2024 Financial Plan include \$25,000 in capital funding for the Oyster River Parking Lot Expansion in 2020, to be funded from Electoral Area D Community Works (Gas Tax) Reserve.

CARRIED

Dow/Whalley: EASC 222/19

THAT the 2020-2024 Financial Plan includes \$8,000 in operational funding for Asset Management Data Collection for Area B parks service, to be funded from Electoral Area B Community Works (Gas Tax) Reserve, and

THAT the 2020-2024 Financial Plan includes \$8,000 in operational funding for Asset Management Data Collection for Area C parks service and \$8,000 for the Quathiaski Cove sewer service, for a total of \$16,000 to be funded from Electoral Area C Community Works (Gas Tax) Reserve, and

THAT the 2020-2024 Financial Plan includes \$8,000 in operational funding for Asset Management Data Collection for Area D parks service and \$8,000 for the Area D water service, for a total of \$16,000 to be funded from Electoral Area D Community Works (Gas Tax) Reserve.

CARRIED

*Director Leigh
opposed*

BYLAWS

Bylaw No. 354 - Denham Bay Resort Rezoning (RZ 4C 19 - Geneau)

Whalley/Dow: EASC 223/19

THAT the report from the Chief Administrative Officer be received. [\[Item\]](#)

CARRIED

Whalley/Dow: EASC 224/19

THAT the Committee recommend that Bylaw No. 354 be presented to the Board for first and second readings.

CARRIED

Whalley/Dow: EASC 225/19

THAT the Committee recommend that a public hearing be authorized to consider Bylaw No. 354, and

THAT the public hearing be held at a future date and time to be determined.

CARRIED

TERMINATION

Whalley/Leigh: EASC 226/19

THAT the November 6, 2019 regular meeting of the Electoral Areas Services Committee be terminated.

CARRIED

Time: 3:04 p.m.

Certified Correct:

Chair

Corporate Officer