



STAFF REPORT

DATE: November 9, 2021

FILE: 0550-04 Board Reports

TO: Chair and Directors
Regional Board

FROM: Dave Leitch
Chief Administrative Officer

RE: REQUEST FOR ECONOMIC DEVELOPMENT FUNDING – QUADRA ISLAND ICAN SOCIETY

PURPOSE/PROBLEM

To consider a request for economic development funding applicable to Electoral Area C.

EXECUTIVE SUMMARY

The attached report concerning a request for financial assistance was reviewed at the last meeting of the Electoral Areas Services Committee. At that time the Committee passed the following resolution:

Leigh/Whalley: EASC 231/21


THAT the Committee recommend that the Board approve an economic development grant for the Quadra Island ICAN Society in the amount of \$2,000 to assist with operating and project costs to be paid from the Electoral Area C economic development service budget.

The actions outlined below are offered in support of the Committee's recommendation.

RECOMMENDATIONS:

1. THAT the report from the Chief Administrative Officer be received.
2. THAT the Board approve an economic development grant for the Quadra Island ICAN Society in the amount of \$2,000 to assist with operating and project costs to be paid from the Electoral Area C economic development service budget.

Respectfully:



Dave Leitch

Chief Administrative Officer

Prepared by: E. Watson, Senior Executive Assistant

Attachments: Copy of October 29, 2021 staff report to the Electoral Areas Services Committee



STAFF REPORT

DATE: October 29, 2021

FILE: 0550-04 EASC Reports

TO: Chair and Directors
Electoral Areas Services Committee

FROM: Dave Leitch
Chief Administrative Officer

RE: **REQUEST FOR ECONOMIC DEVELOPMENT FUNDING – QUADRA ICAN SOCIETY**

PURPOSE/PROBLEM

To consider a request for economic development funding applicable to Electoral Area C.

POLICY ANALYSIS

Bylaw No. 149, being Economic Development Commission Service Conversion Bylaw 2012, authorizes the Regional District to provide financial assistance to organizations for the purpose of promoting, advancing, or supporting activities and initiatives which enhance the economic health and prosperity of Electoral Area C.

SUMMARY

The Strathcona Regional District is in receipt of a request for economic development funding, as detailed on the attached information sheet. From a financial perspective, the request falls within the budget limits currently authorized in the 5-year financial plan. However, it should be noted that, in the absence of any approved policies or guidelines, staff have not undertaken any detailed analysis of the application from an economic development perspective. The Electoral Area C Director has requested that the application be placed before the Board. Accordingly, the application is appropriate for the Board's consideration of approval and, in that event, the passage of a resolution confirming the awarding of the grant will be required.

RECOMMENDATIONS:

1. THAT the report from the Chief Administrative Officer be received.
2. THAT the Committee recommend that the Board approve an economic development grant for the Quadra ICAN Society in the amount of \$2,000 to assist with operating and project costs to be paid from the Electoral Area C economic development service budget.

Respectfully:

A handwritten signature in black ink, appearing to read "Dave Leitch", is written over a horizontal line.

Dave Leitch

for Chief Administrative Officer

Prepared by: *E. Watson, Senior Executive Assistant*

Attachments: October 12, 2021 email from Director Abram and request from the Quadra ICAN Society.



Area 'C' Economic Development Grant (2021)

Economic Development Grant 2021 Budget (2020-2024 Approved Financial Plan)	\$ 40,000
<i>Quadra Children's Centre</i>	\$ 4,948.00
<i>Surge Narrows Community Association</i>	\$ 3,100.00
<i>Stuart Island Community Association</i>	\$ 4,000.00
<i>Quadra Island Old Age Pensioners' Branch 91(OAPO)</i>	\$ 3,500.00
<i>Quadra Island Conservancy and Stewardship Society (QICSS)</i>	\$ 1,500.00
Total approved to date	\$ 17,048
AVAILABLE BALANCE	\$ 22,952

<i>New applications received</i>	
<i>Quadra ICAN Society</i>	\$ 2,000.00
	\$ 2,000
<i>If all new applications are approved, total funds available (overspent):</i>	\$ 20,952

Betty Wasyliw

From: Jim Abram <jimabram@xplornet.ca>
Sent: October 12, 2021 8:35 AM
To: Tom Yates
Cc: Leona Skovgaard; Mary McIntosh
Subject: Fwd: ICAN Grant-In-Aid
Attachments: ICAN description for SRD grant-in-aid application.pdf; ICAN BUDGET for 2021–2022.pdf

NOTICE: This email is from an external source.

Hi Tom

Can you please include this on our next agenda for an Economic Development grant in the amount of \$2,000.00 to be paid asap?

Thanks

Jim

Sent from my iPhone so please excuse my fat fingered response

Begin forwarded message:

From: Leona Skovgaard <mvbcgirl@gmail.com>
Date: October 11, 2021 at 8:35:30 PM PDT
To: Jim Abram <jimabram@xplornet.ca>
Subject: ICAN Grant-In-Aid

Hello Jim,

Hope you had a great Thanksgiving weekend.

Mary McIntosh is extremely busy with her various organizations and has asked me to take over the communication regarding the application for Grant-In-Aid.

Please find attached information. Do let me know if more information is required.

Many thanks for your consideration,
Leona Skovgaard

QUADRA ICAN SOCIETY
BUDGET OVERVIEW JULY 2021 – JUNE 2022

Two features strongly affect our budget and budget projections: the fact that we are divided into a number of teams with significantly different aims; and the fact that we are a practical, community-driven organization that capitalizes on volunteer labour.

In what follows, projections for the coming year are described team by team.

V = volunteer labour

Food Security:

Garden share program: V; no material expenses or income; requires coordinator, which we would like to make a paid position.

Seed bank: V; expenses, \$500 for supplies; income, \$500 from CR Foundation NSG for supplies.

Demonstration wicking bed and two wicking beds for seniors' residence: V; expenses, \$435 for materials; income, donation of \$435.

Mushroom-growing workshop (with Garden Club): expenses, \$700 for 20 kits & \$200 for other supplies; income, \$500 from CRF NSG + \$20/person x 20 people in workshop.

Community Garden II (in planning stages): V; expenses for fencing, irrigation, tool shed, est. \$10,000; income, \$10,000 through fundraising.

Food Guide: V; expenses, \$20 for website; no income.

Gardening assistance program (with Garden Club; in planning stages).

Food producers program (with Garden Club; in planning stages).

SUMMARY: Most Food Security projects break even. Significant expenses will be associated with Community Garden II if it goes ahead. Our aim is to fundraise for half of what will be required and to seek grant funding for the remainder.

Water Security:

Distribution of rainwater harvesting tanks at cost: V; income, 100 tanks @ \$200 each = \$20,000; expenses, 100 tanks @ \$200 each = \$20,000; delivery costs by donation of Water team members.

Hydrogeological survey of Quadra: in planning stages; est. expense in years to come, to be covered by a federal government grant, \$500,000.

Free Store:

Highly functional on no budget. Operates through V on Facebook.

Energy Security:

Solar demonstration project on school: expenses, \$11,000, to be covered by grants and a major fundraising initiative. Fundraising is complete. Installation is about to begin.

DIY:

The team is currently fundraising for a tool library and adjacent indoor and outdoor maker spaces. Labour: V; expenses, \$25,000 for materials; income, \$15,000 through fundraising, the rest through grants.

Online repair cafés: V.

In-person repair cafés: expenses may include an honorarium for an expert from Campbell River and a small number of materials, est. \$150 in total. A small fee may be charged to participants to cover costs.

Recycling:

Bokashi composting workshop: V; expenses, \$400 for kits and presenter; income, \$20/person = \$400.

Jar recycling workshop (July 2021): V; expenses for hauling unused jars to depot generously donated by V.

Reduce consumption workshop (September 2021): V; no material expenses.

Physical Free Store /ReStore-type facility; no budget established as yet

Fundraising:

We have one person who researches granting opportunities and we are seeking someone willing to write grant applications.

A project to involve the community in the design of a logo for merchandise is in the planning stages.

Steering Committee

Website url fee: \$20/year. Website maintenance: V.

Insurance for directors: under investigation.

Additional liability for volunteers engaged in community projects involving construction or transportation: under investigation.

Projected expenses: est. \$68,000. Does not include hydrogeological survey.

Projected income: est. \$58,000 including projected fundraising of \$35,000, DIY, and Community Garden II).

Projected shortfall: est. \$10,000.