

ELECTORAL AREAS SERVICES COMMITTEE

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Minutes of the special meeting of the Electoral Areas Services Committee held on Tuesday, December 7, 2021 at the offices of the Strathcona Regional District located at 990 Cedar Street, Campbell River, BC.

A quorum having been confirmed, the Chair called the meeting to order at 9:30 a.m. with the following directors physically in attendance or participating electronically:

Chair:	J. Abram	Electoral Area C (Discovery Islands-Mainland Inlets)
Directors:	N. Anderson	Electoral Area B (Cortes Island)
	B. Leigh	Electoral Area D (Oyster Bay-Buttle Lake)
	G. Whalley	Electoral Area A (Kyuquot/Nootka-Sayward)

ADOPTION OF PUBLIC AGENDA

Leigh/Whalley: EASC 236/21

THAT the agenda for the December 7, 2021 special meeting of the Electoral Areas Services Committee be adopted as presented.

Anderson/Leigh: EASC 237/21

THAT the matter of Rural Shared Services be the first item of business.
CARRIED

Leigh/Anderson: EASC 238/21

THAT the agenda for the December 7, 2021 special meeting of the Electoral Areas Services Committee be adopted as amended.

CARRIED

BUSINESS ITEMS

Long-Range Planning Documents

Director Anderson advised that a notice of motion would be coming forward to the next Electoral Areas Services Committee meeting as follows:

THAT in the absence of the Strathcona Regional District's ability to comprehensively update its own long-range planning documents, including Official Community Plans and Zoning Bylaws, as well as engage in other planning process of value to our communities such as transportation plans, housing plans, climate action plans, economic action plans, etc.,

THEREFORE be it resolved that the Regional District Board commit to:

1. reviewing Official Community Plan and Zoning Bylaw updates created by our rural communities and sending them to public hearing for community comment, and
2. adopting supplementary long-range planning documents (as noted above) created by our own rural communities.

Area D Long Range Planning

Director Leigh advised that a notice of motion would be coming forward to the next meeting as follows:

THAT the EASC Committee confirm its support for not expanding Staff in the Planning Budget for 2022, and

THAT Electoral Area D is satisfied with its current OCP and Zoning bylaw documents and procedures and wishes to be excluded from Director Anderson's previous Notice of Motion.

1. Electoral Area A Items

Director Whalley confirmed that there were no items to be reviewed.

2. Electoral Area B Items

Discussion ensued regarding shared rural services and their associated budgets.

3. Electoral Area C Items [\[Item\]](#)

Director Leigh in the Chair.

Granite Bay Park Wharf Lighting

Abram/Anderson: EASC 239/21

THAT in the 2022 budget that the investigation of removal of lights at docks of Granite Bay Regional Park be undertaken and appropriately funded.

CARRIED

Wharves Service

Abram/Whalley: EASC 240/21

THAT in the budget 2022 that we investigation the establishment of a wharves service for Port Neville, Owen Bay and Surge Narrows.

CARRIED

Playground at Blenkin Park

Abram/Whalley: EASC 241/21

THAT the line item under Community Parks (Area C) for \$100,000 be removed from the budget.

With consent from the seconder the Chair permitted the motion to be withdrawn.

Director Abram in the Chair.

4. Electoral Area D Items [\[Item\]](#)

Gas Tax Controls

The Chief Administrative Officer advised that there were currently safeguards in place to prevent the use of gas tax funds against a director's wishes.

Building Permit Fees

The Chief Administrative Officer advised that current building permit fees were in line with similar fees charged by other local governments.

Fees and Charges for Park Use Rentals

Leigh/Whalley: EASC 242/21

THAT staff explore a bylaw for park use permits for rentals of our parks in Area D that are based upon an hourly charge and that these fees are reflective of the community's value/cost of providing this service.

CARRIED

Director Feedback on Land Use Applications

The Chief Administrative Officer advised that the Regional District solicits director input on applications by holding Board and committee meetings at which time directors are able to provide their perspective on community values and compatibility.

Attribution of Legal Costs

The Chief Administrative Officer advised that all legal costs must be attributed to the service for which they are incurred and are cost-shared on that basis.

Function Controls

The Chief Administrative Officer advised that all functions created through the Local Government Act must have a requisition limit and that these matters are a vote of the full Board.

Funding of Dams and Dikes

The Chief Administrative Officer advised that this item may be better suited for discussion at a regular meeting of the Electoral Areas Services Committee.

TERMINATION

Leigh/Abram: EASC 243/21

THAT the December 7, 2021 special meeting of the Electoral Areas Services Committee be terminated.

CARRIED

Time: 12:35 p.m.

Certified Correct:

Chair

Corporate Officer