



STAFF REPORT

DATE: March 27, 2023

FILE: 0550-04 Board

TO: Chair and Directors,
Regional Board

FROM: Dave Leitch
Chief Administrative Officer

RE: AMENDMENT OF MEETING MINUTES – MARCH 30, 2022

PURPOSE/PROBLEM

To correct the minutes for the March 30, 2022 regular meeting of the Regional Board.

EXECUTIVE SUMMARY

In accordance with its standard procedure the attached minutes were adopted by the Board at its April 13, 2022 regular meeting. When presented for adoption it had escaped notice that Res. SRD 288/22 was in error as it indicated that the seconder was Director Babchuk. Director Babchuk was not a member of the Board at that time, and the correct seconder was confirmed by reviewing the video recording of the meeting as Director Baker.

The *Local Government Act* requires that accurate minutes of the Regional District meetings are kept as part of the public record of Board proceedings. It is therefore recommended that the Board approve an amendment to fulfill the required statutory standards.

RECOMMENDATIONS

1. THAT the report from the Chief Administrative Officer be received.
2. THAT the minutes of the March 30, 2022 Board meeting be amended by replacing Director Babchuk as the seconder for Res. SRD 288/22 with Director Baker.

Respectfully:



Dave Leitch
Chief Administrative Officer

Prepared by: E. Watson, Manager, Corporate Operations

Attachments: Copy of March 30, 2022 regular minutes of Regional Board

REGIONAL DISTRICT BOARD

 [Printer Version](#)

Minutes of the meeting of the Board of Directors of the Strathcona Regional District held on Wednesday, March 30, 2022 at the Strathcona Regional District offices located at 990 Cedar Street, Campbell River, B.C.

A quorum having been confirmed, the Chair called the meeting to order at 12:30 p.m. with the following members physically in attendance or participating electronically:

| | | |
|-------------------|-------------|--|
| Chair: | B. Unger | Village of Gold River |
| Directors: | J. Abram | Discovery Islands-Mainland Inlets (Electoral Area C) |
| | M. Baker | Village of Sayward |
| | J. Colborne | Village of Zeballos |
| | M. Davis | Village of Tahsis |
| | C. Evans | City of Campbell River |
| | K. Jules | Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations |
| | R. Kerr | City of Campbell River |
| | B. Leigh | Oyster Bay-Buttle Lake (Electoral Area D) |
| | C. Moglove | City of Campbell River |
| | G. Whalley | Kyuquot/Nootka-Sayward (Electoral Area A) |

ADOPTION OF PUBLIC AGENDA

Whalley/Baker: SRD 261/22

THAT the agenda for March 30, 2022 regular meeting of the Board be adopted as presented.

Director Davis requested that an item entitled "West Coast Communities - Transportation Study Update" be added to the agenda

A vote was held on the motion as amended and it was ...

CARRIED

ADOPTION OF MINUTES

Whalley/Abram: SRD 262/22

THAT the minutes of the regular meeting of the Regional Board held on March 16, 2022 be adopted. [[Item](#)]

CARRIED

NOTICES OF MOTION

Budget Preparation Calendar

Moved by Director Anderson:

THAT future years SRD budget calendar, starting in the fall of 2022, include at least one opportunity for the Board to make meaningful and substantive input to the budget after the tax assessment data is available and a budget draft has

been compiled with that information, and before staff deem it too late in the process for such input.

Leigh/Whalley: SRD 263/22

THAT the matter be deferred to the next meeting.

CARRIED

CHAIR'S REPORT

Condolences

The Chair expressed condolences for the passing of previous Board Chair and current MLA Michele Babchuk's mother.

First Nations Finfish Stewardship Announcement

The Chair advised that he attended the First Nations Finfish Stewardship Announcement with First Nation representatives, Industry leaders and North Island Mayors and Regional District Chairs.

Chair/CAO Forum

Director Anderson joined the meeting.

The Chair advised that he attended the Chair/CAO Forum with Dave Leitch, CAO where he attended the following presentations:

- Legal Updates by Lidstone & Company;
- Agricultural Land Commission;
- Emergency Management;
- Minister of Municipal Affairs;
- Ministry of Transportation regarding highway disruptions and remediation from winter storm damages; and
- Ecomm 9-1-1

COVID Restrictions

The Chair advised that Covid restrictions have been lifted and encouraged Board members to start attending meetings in-person.

Connected Coast - Last Mile Service

The Chair advised that information regarding sign up and drop in is being circulated and encouraged Directors to share the news with constituents.

Association of Vancouver Island and Coastal Communities (ACICC) Convention

The Chair reminded Directors that the AVICC Convention is taking place in Victoria this weekend. He advised that Sarah Fowler, Alternate Director is nominated for Director at Large and Colleen Evans, Director is nominated for Second Vice, he encouraged any Directors attending to support both nominations.

Colborne/Evans: SRD 264/22

THAT the Chair's report be received.

CARRIED

COMMITTEE CHAIR REPORTS

Electoral Areas Services Committee

Whalley/Abram: SRD 265/22

THAT the draft minutes of the regular meeting of the Electoral Areas Services Committee held on March 16, 2022 be received. [[Item](#)]

CARRIED

Strathcona Gardens Commission

Leigh/Whalley: SRD 266/22

THAT the draft minutes of the regular meeting of the Strathcona Gardens Commission held on March 16, 2022 be received. [[Item](#)]

CARRIED

Electoral Area D Advisory Planning Commission

Leigh/Whalley: SRD 267/22

THAT the following minutes be received:

- regular meeting of the Electoral Area D Advisory Planning Commission held on October 4, 2021 [[Item](#)]

- regular meeting of the Electoral Area D Advisory Planning Commission held on November 1, 2021 [[Item](#)]

CARRIED

STAFF REPORTS

Development Permit Application - Doo Yun Park (DP 1C 21)

Whalley/Evans: SRD 268/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Whalley/Colborne: SRD 269/22

THAT development permit DP 1C 21 (Doo Yun Park), as attached in staff report dated March 21, 2022, be approved, and

THAT the Corporate Officer be authorized to issue the permit upon receipt by the Regional District of a landscape performance bond in the amount of \$12,171.90.

CARRIED

ESA Development Permit Application - DP 1D 22 (Brooks)

Leigh/Whalley: SRD 270/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Leigh/Whalley: SRD 271/22

THAT development permit DP 1D 22 (Brooks), be approved, and

THAT the Corporate Officer be authorized to issue the permit.

CARRIED

ESA Development Permit Application - DP 2D 22 (Mardikian)

Leigh/Whalley: SRD 272/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Leigh/Whalley: SRD 273/22

THAT development permit DP 2D 22 (Mardikian) be approved; and

THAT the Corporate Officer be authorized to issue the permit.

CARRIED

Development Variance Permit Application - DV 1D 22 (Bridge)

Leigh/Whalley: SRD 274/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Leigh/Whalley: SRD 275/22

THAT development permit DV 1D 22 (Bridge) be approved, and

THAT the Corporate Officer be authorized to issue the permit.

CARRIED

License of Occupation Beach Access Renewal - Cortes Island

Anderson/Whalley: SRD 276/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Anderson/Whalley: SRD 277/22

THAT the current Licence of Occupation renewal for Hayes, Seascapes, Gnat and Moon Road Beach Accesses be approved, and

THAT the Chair and Corporate Officer be authorized to execute the renewal documents.

CARRIED

Proposed Bulk Water Supply Service - Tlowitsis First Nation

Leigh/Moglove: SRD 278/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Moglove/Davis: SRD 279/22

THAT the Board consent to the City of Campbell River providing bulk domestic water to the Tlowitsis First Nation reserve in Electoral Area D.

Leigh/Whalley: SRD 280/22

THAT the motion be deferred to the April 13, 2022 meeting.

CARRIED

*Directors
Baker, Evans
and Moglove
opposed*

Leigh/Abram: SRD 281/22

THAT Staff research and report back to the Board with a complete report on the Terms, Conditions as it relates to Electoral Area D with respect to the provision on domestic water supply to the Tlowitsis Reserve in Area D.

CARRIED

Alternate Director Smyth joined the meeting.

Community Resiliency Investment Grant - Local Use of Woodchips

Colborne/Anderson: SRD 282/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]
CARRIED

Anderson/Davis: SRD 283/22

THAT the Board commit to keeping chips in the rural communities and that staff have a conversation with applicants around volumes and report back to the Board.

CARRIED

*Directors
Abram, Leigh
and Moglove
opposed*

Abram/Leigh: SRD 284/22

THAT the Regional District allocate woodchips to all applicants in accordance with the proposals received except applicants who are considered private entities.

CARRIED

Strathcona Community Health Network - Supplemental Funding

Evans/Whalley: SRD 285/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]
CARRIED

Evans/Moglove: SRD 286/22

THAT Amendment Agreement No. 1 to Contract 2505.09-HTH-39796 between the Vancouver Island Health Authority and the Strathcona Regional District as executed by the Chief Administrative Officer be ratified and approved.

CARRIED

Regional District Special Voting Regulation

Colborne/Whalley: SRD 287/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]
CARRIED

Whalley/Babchuk: SRD 288/22

THAT the Province of B.C. be requested to add the Strathcona Regional District to the list of regional districts to which BC Reg. 41/91 (Regional District Special Voting Regulation) applies.

CARRIED

Requests for Financial Assistance - Electoral Area C

Abram/Leigh: SRD 289/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]
CARRIED

Abram/Whalley: SRD 290/22

THAT the Board approve grants in aid to be paid from the Electoral Area C grant in aid budget as follows:

a) \$500 to the Mountaineer Avian Rescue Society to assist with rehabilitation

and education program costs ; and

b) \$1,500 to the Quadra Cat Rescue to assist with costs associated with controlling the unwanted cat population on Quadra Island.

CARRIED

Request for Economic Development Funding - Quadra Circle Community Connections Society

Abram/Whalley: SRD 291/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Abram/Whalley: SRD 292/22

THAT the Board approve an economic development grant for the Quadra Circle Community Connections Society in the amount of \$4,400 to assist with insurance, office rent and telephone costs to be paid from the Electoral Area C economic development service budget.

CARRIED

Requests for Financial Assistance - Electoral Area D

Leigh/Whalley: SRD 293/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Leigh/Abram: SRD 294/22

THAT the Board approve grants in aid to be paid from the Electoral Area D grant in aid budget as follows:

a) \$3,000 to the Strathcona Wilderness Institute to assist with costs associated with educational materials and volunteer travel; and

b) \$10,500 to the Mountaineer Avian Rescue Society (MARS) to assist with rehabilitation and education program costs.

CARRIED

BYLAWS

Bylaw No. 458 - Quadra Island Rezoning (RZ 3C 21 - Turkstra)

Abram/Leigh: SRD 295/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Abram/Colborne: SRD 296/22

THAT Bylaw No. 458, being a bylaw to amend the zoning regulations applicable to Quadra Island, be now introduced and read a first time.

CARRIED

Abram/Leigh: SRD 297/22

THAT Bylaw No. 458 be given second reading.

CARRIED

Abram/Leigh: SRD 298/22

THAT a virtual public hearing on Bylaw 458 be authorized to be held on Wednesday, April 27, 2022 starting at 7:00 p.m., and

THAT the Quadra Island Community Centre located at 970 West Road, Quathiaski Cove be designated as the physical location for the public hearing for those individuals wishing to attend the hearing in person, and

THAT the holding of the public hearing be delegated to the directors for Electoral Areas A, C and D with the directors for Electoral Area C and Electoral Area D designated as the Chair and Vice Chair respectively for the public hearing.

CARRIED

Bylaw No. 459 - Campbell River Storm License Agreement

Evans/Whalley: SRD 299/22

THAT the report from the Chief Administrative Officer be received. [[Item](#)]

CARRIED

Leigh/Evans: SRD 300/22

THAT Bylaw No. 459, being a bylaw to authorize entering into a licensing agreement for part of the Strathcona Gardens recreation facility, be now introduced and read a first time.

CARRIED

Leigh/Evans: SRD 301/22

THAT the rules be suspended and Bylaw No. 459 be given second and third readings.

CARRIED

Leigh/Evans: SRD 302/22

THAT Bylaw No. 459 be returned for further consideration by the Board following the conclusion of the public notification process.

CARRIED

NEW BUSINESS

West Coast Communities Transportation Study

Director Davis requested an update on the West Coast Communities Transportation Study.

The Senior Manager, Corporate Services advised that there were 5 submissions received for the RFP for the West Coast Communities Transportation Study which were in the final stages of evaluation.

Evans/Leigh: SRD 303/22

THAT the verbal report be received.

CARRIED

TERMINATION

Whalley/Abram: SRD 304/22

THAT the March 30, 2022 regular meeting of the Regional Board be terminated.

CARRIED

Time: 1:35 p.m.

Certified Correct:

Chair

Corporate Officer