



## STAFF REPORT

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**DATE:** November 3, 2020 **FILE:** 0540

**TO:** Chair and Directors,  
Regional Board

**FROM:** Dave Leitch  
Chief Administrative Officer

**RE:** REMEMBRANCE DAY CEREMONY – CAMPBELL RIVER SPIRIT SQUARE

### PURPOSE/PROBLEM

To consider the matter of Regional District participation in the Remembrance Day ceremony to be held virtually with limited in person participation on November 11, 2020 at the Campbell River Spirit Square.

### EXECUTIVE SUMMARY

In previous years the Regional District has participated in the Remembrance Day wreath ceremony at the Campbell River Spirit Square. Previous standard protocol dictated that the Chair or Vice Chair represent the Regional District at public events, however with the ceremony being held virtually with in person participation limited to the Legion President, Ladies Auxiliary President, MP, MLA, Mayor and Padre, it has been suggested by the organizers that wreaths be pre-placed at the memorial prior to the ceremony.

It would be appropriate for the Regional Board to confirm by resolution if it wishes to be represented at this event and, if so, whether that will be the Chair, Vice Chair or another director.

### RECOMMENDATIONS

1. THAT the report from the Chief Administrative Officer be received.
2. THAT the Chair or Vice Chair pre-place a wreath on behalf of the Strathcona Regional District for the 2020 Remembrance Day ceremony at the Campbell River Spirit Square, and

THAT Director \_\_\_\_\_ be authorized to pre-place the wreath on behalf of the Regional District if neither the Chair or Vice Chair is available to do so.

Respectfully:

A handwritten signature in blue ink, appearing to read "D. Leitch", is written over a horizontal line.

Dave Leitch  
Chief Administrative Officer

**Prepared by:** E. Watson, Senior Executive Assistant